

Permit # _____
Permit Fee: \$100.00
Paid _____
Insurance _____
NON-REFUNDABLE

Form 2020-12

Steele County Highway Department
3000 Hoffman Drive NW
PO Box 890
Owatonna, MN 55060-0890
Phone (507) 444-7670

APPLICATION FOR WORK WITHIN RIGHT-OF-WAY

Work In ROW Requested on County Hwy. No. _____

Applicant:		
Address:		
City:	State:	Zip Code:
Contact Person:	Phone:	
Email:	Cell:	
Contractor:		
Address:		
City:	State:	Zip Code:
Contact Person:	Phone:	
Email:	Cell:	

Type of Work: _____

Existing Conditions: _____

Aerial photo or plan of proposed work attached (required): ☐ Yes ☐ No

Planned Start Date: _____ Planned Completion Date: _____

Any Additional Information: _____

The Undersigned Certifies:

- That: I/We will satisfy that a drainage outlet has been secured, if this involves drainage of any kind.
- That: I/We will furnish the Steele County Engineer a certificate of insurance as required by Steele County prior to starting work.
- That: I/We will have all utilities within the work area located and furthermore I/We will comply with all utility company regulations.
- That: I/We agree to furnish, place, and maintain warning and/or construction signs in the work area per the MUTCD requirements. <http://www.dot.state.mn.us/trafficeng/publ/mutcd/index.html>
- That: I/We agree to furnish and place all necessary erosion control devices to minimize erosion in the work area and contain all sedimentation in the work area and also to establish permanent vegetation in the work area (example: seed or sod) and to apply mulch or blankets to the work area (IE. straw, hay, or wood chips). I/We understand that we are responsible for any washouts or erosion issues until turf has established to 90% of the work area.
- I/We the undersigned hereby accept all the terms and conditions of the regulations of Steele County and agree to fully comply therewith to the satisfaction of the Steele County Board of Commissioners.
- I/We understand this permit is only good for one year from the approval date.

Furthermore, except for the negligent acts of the county, its agents and employees, the applicant, his agents or contractor, shall assume all liability for, and hold Steele County, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing usage, construction, maintenance and use of said utility under this application and permit for construction.

Date

Signature of Applicant/Property Owner

Date

Signature of Contractor

Following Information to be completed by Steele County:

Any Additional Information: _____

Additional Attachments: _____

AUTHORIZATION OF PERMIT NOT VALID UNLESS BEARING SIGNATURE AND NUMBER.

In consideration of applicant’s agreement to comply in all respects with the regulations of Steele County governing such operations, permission is hereby granted for the work to be done as described in the above application; said work shall be done in accordance with the attached special provisions.

It is expressly understood that this permit is conditioned upon replacement and restoration of this county right-of-way to its original or a satisfactory condition. It is further understood that this permit is issued subject to the approval of state, local, city or township authorities having joint supervision over said street or highway and subject to the applicant’s compliance with the rules and regulations of any other governmental agencies.

All permits are granted subject to the ownership rights the county may have in the property involved and to the extent that state laws, rules and regulations allow and said permit is subject to all such laws and rules.

Permission is hereby granted for work in the county right of way as described in the above application, said work to be constructed in accordance with Highway standards.



**STEELE COUNTY
DEPARTMENT OF HIGHWAYS
RIGHT-OF-WAY**

Permit #: _____

Project _____
CSAH _____
CR _____

In accordance with the application herein, a Work in the ROW – Private Tile / Drainage Permit is granted to _____ to place, construct and thereafter maintain _____ on or across, or under the right of way of County Highway No. _____ in the location shown on the sketch which is a part of said application, or in such locations as may be specified by the Department of Highways in the Special Provisions hereof.

SPECIAL PROVISIONS:

- **Notify** the Steele County Highway Dept (507) 444-7671 a minimum of 48 hrs **before** start of work.
- **After** work is completed notify the Steele County Highway Dept for final inspection and acceptance.
- **Finish shaping and turf establishment shall begin immediately after completion of project permitted with in this Work in the ROW Permit.** Finish shaping of all disturbed soils shall include, turf establishment, consisting of black dirt (top soil) seeding and mulching.
- Traffic control measures shall be in place in conformance with the MN MUTCD most current edition. <http://www.dot.state.mn.us/trafficeng/publ/mutcd/index.html>
- Applicant/land owner and future property owners will be responsible for any and/or all of the costs for the installation of the work.
- Additionally the Applicant/land owner and future property owners will be responsible for any and/or all of the costs associated with future maintenance, repairs, or failures within the ROW that occur as a result of work approved in this permit.
- Applicant/land owner and future property owners will be responsible for all of the costs associated with future maintenance, repairs, or failures within the ROW of the existing tile crossing which is not being removed at this time.
- Additional Provisions:

Steele County Highway Department, Steele County, MN

Approved: _____
Date

By: _____
Authorized Signature